

**COASTERS HARBOR ISLAND MARINA
MORALE, WELFARE AND RECREATION DEPARTMENT
NAVAL STATION NEWPORT
1397 Perry Road
NEWPORT, RI 02841**

January 9, 2024

Dear Marina Applicant:

Enclosed please find a 2024 Naval Station Newport Summer Berthing Application. Please be sure that you read the application thoroughly.

To be considered for berthing, you must provide proof of ownership of the vessel (application must prove at least 51% ownership of the vessel), current registration or Coast Guard documentation, and a copy of your comprehensive and liability (minimum of \$100,000 in Hull and Machinery coverage, \$300,000 in Personal Injury, and \$500,000 in Property Insurance) vessel insurance issued in the name of the primary owner with your completed application.

For the 2024 season, there is an option to add an additional month of berthing. This 30-day period can be utilized prior to opening or after closing of the marina. Upon signing your contract, you must select extended berthing, beginning either April 1, 2024 or ending November 30, 2024, to qualify. Limited services will be available during this extended period. The rate for this additional month will be 75% of 1/6 of your established seasonal rate. All required paperwork must be submitted with the completed application. Applications with missing paperwork will not be considered.

The berthing rates for 2024 are \$111/per foot (Active-duty personnel/Retired) and \$129/per foot (DoD civilians). The seasonal mooring rate is \$1,339 (Active-duty/Retired) and \$1,560 (DoD civilians).

Non-Retained Rights applicants for marina berthing should not submit payment with their berthing applications.

All applicants who currently have retained rights:

In order to keep "retained rights" for the 2024 summer berthing season, applications, required documents, and payment of 50% of your berthing fee must be submitted no later than February 20, 2024. Final payment must be paid no later than March 22, 2024.

Active-duty Patrons must submit an application but may elect not to participate in the two-part payment plan. Active-duty Patrons will be responsible for payment in full no later than March 22, 2024.

Patrons are responsible to submit applications and payment according to deadlines. MWR does not invoice patrons. Application packages may be submitted by mail, email, or hand delivered. Applications can be mailed to Coasters Harbor Island Marina, 656 Whipple Street, Newport, RI 02841, emailed to nicholas.k.kinsella.naf@us.navy.mil or hand delivered to the marina office, Building 1397 Perry Road, Newport, RI 02841.

Berthing applications and payments will start being accepted on Tuesday, January 16, 2024. There will not always be someone at the marina office to collect applications and payments. If you wish to hand deliver your application package, we recommend calling ahead to make sure someone is there or schedule an appointment. To do this you may contact the marina office at (401) 841-3283 or email Nicholas Kinsella at nicholas.k.kinsella.naf@us.navy.mil.

Acceptable forms of payment are: personal check, cashier's check, or credit card. If paying by check you must include on the check: Full name, address, telephone number, rank, duty station, and phone number of duty station. Any checks that do not include this information will not be accepted as payment and berth may be reassigned. Please make checks payable to MWR Marina.

All marina patrons on the wait list will be notified after March 25, 2024 of berthing assignment and must make full payment by April 22, 2024 to secure slip assignment. Please email all applications, questions, and/or concerns to: nicholas.k.kinsella.naf@us.navy.mil

Additionally, patrons are responsible for ensuring that their boat and equipment are properly maintained to ensure no hazardous materials are released. Patrons must take precautions to prevent hazardous material from entering the waters of the marina and get approval from the marina manager before having repairs/maintenance done on their boat or equipment that has the potential to release hazardous materials into the water. If there is a spill, patrons must immediately notify the marina office, 401-841-3283. If the marina is not open, patrons must call the CDO at 401-862-8378. Failure to comply may result in the termination of the berthing agreement, and possible civil and legal penalties.

Lastly, in order to reduce mailing expenses, the berthing application requests an email address. Your email address will be used only for providing information on marina activities and upcoming events. Your email address will not be released or used for any other purpose.

Sincerely,



Nicholas Kinsella
Marina Manager
401-841-3283

PRIVACY ACT STATEMENT

Section 6311 of Title 5 of the US Code authorizes collection of this information. The primary use of this information is to determine your eligibility for berthing of your vessel at the Naval Station Newport, MWR Marina, and Newport, Rhode Island. Further information is required to show proof of ownership, e.g., current registration or Coast Guard documentation for your vessel. Information is also required to demonstrate that you have comprehensive and liability vessel insurance issued in the name of the primary owner. This information may be provided to Federal, State, or local law enforcement agencies when requested by said agencies.

If the information furnished on this form is used for purposes other than those indicated above, you may request to be provided with an additional statement reflecting those purposes.

I understand and agree to the provisions outlined herein:

Signature: _____

Date: _____